



Travel Costa Mesa Board Meeting Agenda  
Tuesday, February 2, 2021 start time 12:00pm to 1:30pm

**This is a Zoom Meeting Only:**

**Join Zoom Meeting**

<https://zoom.us/j/97768106891?pwd=Wm1OVTd0YnhhZjViVVQ4YS9vN2w4UT09>

**Meeting ID: 977 6810 6891**

**Passcode: 898471**

**To dial in call : (669) 900-6833**

**Enter Meeting ID: 977 6810 6891**

**Passcode: 898471**

**NOTICE TO PUBLIC** -You are welcomed and encouraged to participate in this meeting. *Public comments can be emailed to Jessica Placentia at [jplacentia@travelcostamesa.com](mailto:jplacentia@travelcostamesa.com) prior to 11:45am on Tuesday, February 2, 2021, to be read to the Board of Directors and president.* The order of Agenda items is listed for reference and may be taken in any order deemed appropriate by the Board of Directors. The Agenda provides a general description and staff recommendations; however, the Board of Directors may take action other than what is recommended.

**EXECUTIVE ORDER N-29-20 (The California Brown Act and Telephonic Meetings):** Governor Newsom issued Executive Order N-29-20 that states all requirements of the Brown Act expressly or impliedly requiring the physical presence of Board of Directors or of the public as a condition of a quorum or public meeting are waived. The 72-hour notice requirement for a regular meeting and the 24-hour notice requirement for a special meeting are still in effect. Members of the Board of Directors could call in to participate in a meeting and would not have to notice their locations. The order is intended to make a telephonic meeting feasible in circumstances where Board of Directors may be calling in from their residences. The 72-hour notice requirement for a regular meeting and the 24-hour notice requirement for a special meeting are still in effect.

**12:00pm - Call to Order**

**Public Comment-public comment for all items not otherwise on the agenda**

- 1. Review December's Board Meeting Minutes**
  - Review & motion to approve

*Board to approve*
- 2. Financial Report for Fiscal Year to Date through January 2021**
  - Review & motion to adopt

*Jessica Placentia  
Board to adopt*
- 3. PPP Loan Discussion**
  - Discussion & motion to approve

*Paulette Lombardi-Fries  
Board to approve*
- 4. Audit Handout Fiscal Year Ending 6.2020**
  - Review & motion to adopt

*Jessica Placentia  
Board to adopt*
- 5. Review Proposed COVID-19 Operating Budget for March and April**
  - Review & motion to approve

*Board to approve*
- 6. Presentation of Sales & Marketing Plans & Actions (January – June)**

*Kim Glen & Debbie Megna*
- 7. City Updates**

*Katrina Foley*

**Our next Zoom Board Meeting will take place on Tuesday, April 6, 2021 at 12:00pm**  
Travel Costa Mesa, 940 South Coast Drive, Suite #265, Costa Mesa, CA 92626  
714.786.8585 [travelcostamesa.com](http://travelcostamesa.com)  
**This meeting will be via Zoom – call details will be emailed closer to meeting date**